**Application for a Houghton Trust Researcher Mobility Grant**

***Please read the following before making an application***

***Complete each section together with your CV and support letters as detailed below***

1. **Researcher Mobility Grants are** designed to support short -term exchanges for young researchers in avian diseases.  These will allow training and personal development in a laboratory other than the applicant’s own to learn new techniques or collaborate in research in areas not available in his or her own place of work. The awards are for either UK-based or overseas-based researchers, but there must be at least one UK partner (i.e. either the hosting institution or the researcher’s home institution).

2. **The scheme** relies on agreement between heads of the home and hosting laboratories and the purpose of the application must be outlined in detail, including expected benefits such as enhanced expertise, publications or future collaboration.

3. **Period**. Awards will normally be for periods not exceeding two months.

4. **The maximum amount** that can be claimed is £10,000 to cover accommodation, travel and consumables. The allowance will not support bench fees and the salary would be expected to be paid by the home institution.

5. **Assessment**.  Applications will be assessed by the Houghton Trust Grants Committee and scored on the basis of (a) the strength of the research case, (b) the suitability of the applicant and hosting environment, (c) the significance of potential outcomes, especially the likely benefit to the applicant, and (d) value for money.

6. **Deadline**. The application deadline is June 30th each year.

7. **Successful applicants**. Funding will be made by cheque or by bank transfer. Applicants must inform the Trust as to where the cheque should be sent to their institution (e.g. finance office, department etc.) to ensure that the money reaches the applicant. Full details of the account into which the payment should be made (name of account holder, bank name and address, SWIFT code, IBAN , IFSC (India only), contact telephone number of account holder (South Africa).

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***Researcher mobility project title*** *(50 words maximum)*

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| --- |
|  |

***Participating researchers***

|  |  |
| --- | --- |
| **Applicant – Mobile Researcher** | |
| Name | |
| Gender | |
| Age | |
| Job title | |
| Department and Research Organisation | |
| Email | |
| Telephone | |
| Area of expertise  (100 words max.) | |
| Please provide a one-page CV |  |

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| --- |
| **Hosting Researcher** |
| Name |
| Job title |
| Department and Research Organisation |
| Email |
| Telephone |
| Are of expertise  (100 words max) |
| Please provide a one-page CV |

***Description of the project***

|  |
| --- |
| Background/introduction (300 words max) |
| Why is it best tackled through a mobility award? |
| Proposed dates and duration of visit |
| Workplan for the visit (600 words max) |

***Benefits of the project***

|  |
| --- |
| Personal learning/knowledge benefit to the applicant (50 words max) |
| Longer term potential for research collaboration and/new funding proposals  (300 words max) |

***Costs (all £)***

|  |  |
| --- | --- |
| Travel and visa |  |
| Accommodation and subsistence |  |
| Consumables for the project |  |
| Hosting Fees (if applicable) |  |
| Any other costs |  |
| **TOTAL COST** |  |

***Justification of costs***

|  |  |
| --- | --- |
| Provide a justification for the costs requested under the above headings |  |

***Home and Host Institutions confirmation of letters of support (tick to confirm)***

|  |  |
| --- | --- |
| Research Organisation |  |
| Home: |  |
| Host: |  |

|  |
| --- |
| **General Data Protection Regulation (GDPR)**  By signing this document, you confirm that you have read and understood The Houghton Trust’s GDPR statement and privacy policy (<http://www.houghtontrust.org.uk/gdpr-statement-and-privacy-policy.php> ) and that you agree to your personal data being stored and used by The Houghton Trust as explained by this policy. |
| **Signature of applicant** Date: |

***Send your completed application together with CV and supporting letters to:***

***Dr. Susan Baigent, Houghton Trust Secretary, at sue.baigent@outlook.com***

*(Please send either a Word document or PDF; do not send a scanned or photographed document)*

***The deadline for applications is June 30th each year.***